**國立中山大學工學院材料與光電科學學系**

**NATIONAL SUN YAT-SEN UNIVERSITY**

**INSTITUTE OF MATERIALS AND OPTOELECTRONIC SCIENCE**

**研究生離校申請程序表**

**Application Form of School Leaving for postgraduate**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 姓名：  Name  學號：  Student ID  年級：  Grade | | | | □休學  Temporary Suspension  □退學  Withdrawal  □畢業  Graduation | | □博士班 |
| 單位 | 簽名 Signature | | | | | |
| **指導教授**  Thesis Adviser |  | | | | | |
| 單位 | 簽名 | | 單位 | | 簽名 | |
| 王良珠  Liang-Chu Wang | (1樓) first floor | | 楊國裕  kuo-Yu Yang | | (3樓) third floor | |
| 林明政  Ming-Cheng Lin | (1樓) first floor | | 高靖惟  Ching-Wei Kao | | (3樓) third floor | |
| 王光國  Kuang-Kuo Wang | (1樓) first floor | | 施淑媖  Shu-Ying Shih | | (3樓) third floor | |
| 林顯燦  Hsien-Tsan Lin | (2樓) second floor | | 顏采蓉  Tsai-Jung Yen | | (3樓) third floor | |
| 高　嵩  Sung Kao | (2樓) second floor | | 李秀月  Show-Yueh Lee | | (6樓) six floor | |
| 研究室室長  Monitor of Student’s Room  (繳還研究室鑰匙)  Returning key of Student’s Room |  | | 所務TA  Teaching Assistant  (消磁門禁卡)  Degaussing access control card | |  | |
| 工作公司：  Company  工作職稱：  Job Title  TEL No.(O)：  Office (phone) number | | TEL No.(H)：  Home (phone) number  手機號碼：  Cellphone Number  Ｅ-mail: | | | | 請顏秀芳(4樓)  Hsiu-Fang Yen  (fourth floor) |
| 1. 確認書報討論學分數。   Confirm the credits of Seminar class.   1. 申請最後歷年成績查詢。   Apply for Academic Record for all semesters.   1. 論文審定書正本備查，影印乙份。   Prepare an original copy of Thesis Review and have one copy.   1. 博士班請繳交1本平裝版(系補助)，繳交1式2份光碟片(請先行確認已儲存)   Submit two disks. Please confirm that files have been saved.   1. 光碟片(畢業論文全文WORD及PDF檔，含論文審定書)。   The files in the disk should contain thesis review and thesis in WORD and PDF format.   1. 光碟片上書寫名字、學號、論文題目。   Please have the name, student ID and title of thesis written on the disk. | | | | | | 承辦人員  Case Officer |
|  |

註一：未選指導教授之同學者，請由導師簽名。

Please have the form be signed by mentor if there is no thesis adviser.

註一：需由指導教授簽名後，才可會簽其他人員。

Please have the signature of thesis adviser before going to other personnel.

註二：完成本表單後，連同校方申請書繳至系辦公室。

Please submit this form and application form of the Office of Academic Affairs to the Office of MOES.

系辦收件日期：

Received Date