**National Sun Yat-sen University**

**Department of Materials and Optoelectronic Science**

**Checklist for Graduate Leave**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name:  Student ID:  Grade/Year: | | □Suspension  □Dropping out  □Graduation | | □Master  □PAM Master  □PhD |
| Person in Charge | Signature | | | |
| **Supervisor** |  | | | |
| Person in Charge | Signature | Person in Charge | Signature | |
| Liang-Chu Wang (1F) |  | Kuo-Yu Yang (3F) |  | |
| Ming-Cheng Lin (1F) |  | Ching-Wei Kao (3F) |  | |
| Kuang-Kuo Wang (1F) |  | Shu-Ying Shi (3F) |  | |
| Hsien-Tsan Lin (2F) |  | Tsai-Jung Yen (3F) |  | |
| Song Kao (2F) |  | Hsiu-Yueh Lee (6F) |  | |
| Director of office room (Return the key of office room) |  | Hsiu-Fang Yen  (Questionnaire/Access Card) |  | |
| Work Space/Study School:  Job Title:  TEL No.(O): | | TEL No.(H):  Mobile Phone:  Ｅ-mail: | | |
| 1. Please check the total credits from Seminar. 2. Print out an online transcript of the most recent years for reference. 3. Prepare the original copy of thesis approval document for reference. 4. Submit 2 copies of 1 disc: 5. Full text of the graduation thesis in both WORD and PDF forms, including the thesis approval document. 6. Write name, student ID, and thesis title on the top of the disc. | | | Huei-Ting Lin | |
|  | |

Date of receiving: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(department office)